



Supreme Court of Appeals State of West Virginia

News

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State Law Library offers free income tax assistance **For immediate release Friday, February 05, 2010**

CHARLESTON, W.Va. -- The State Law Library, in cooperation with the Central West Virginia EITC (Earned Income Tax Credit) Coalition, is offering free income tax preparation for middle- and low-income tax payers earning \$49,000 or less. Certified staff members will offer one-on-one assistance and e-filing of documents.

The program is limited to simple tax returns. Persons who need assistance with more complicated forms, such as Schedule C (profit and loss from business); Schedule D (capital gains and losses); Form 2106 (employee business expenses); and Form 3903 (moving) will be referred to another agency.

Appointments are required and may be scheduled by calling the State Law Library at (304) 558-2607. Appointment hours are Monday-Thursday 10 a.m.-4 p.m., Friday 10 a.m.-2 p.m., and Saturday 10 a.m. to noon. Appointments are available now through April 15.

The State Law Library is located in the east wing of the State Capitol Complex in Building 1, Room E-404, 1900 Kanawha Boulevard East. Metered parking is available near the Library Commission off the Greenbrier Street entrance to the Complex.

Documents to bring to the appointment include

1. Proof of identification (driver's license, West Virginia state ID card, etc.)
2. Social Security cards for you, your spouse, and dependents you are claiming
3. Birth dates for you, your spouse, and dependents you are claiming
4. W-2, W-2G, 1099-R wage and earnings statement(s) from all employer
5. Receipts for 2009 charitable donations and/or medical deductions (if applicable)
6. Copies of last year's state and federal tax returns

7. Interest and dividend statements from banks (Form 1099)
8. Property tax receipts (if applicable)
9. Student loan interest paid in 2009 (if applicable)
10. Student tuition payment statement (if applicable)
11. Bank account and routing numbers for direct deposit
12. Total expenses paid to daycare provider and provider's tax identification number (Social Security number or business Employer Identification Number)
13. Dollar amount of Making Work Pay or Government Retiree Payment credit(s)
14. If married-filing-jointly, both spouses must be present to sign the required form to file electronically.

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